Essential Resources for College Students
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• College Catalog
• Student Handbook
• Schedule Book
• Class Syllabus
College Catalog

- Your CONTRACT with the university
- Information about the university (rules, regulations, and procedures)
- Requirements for graduation
- Requirements for your major
- Description of courses by number
Student Handbook

- Campus Resources
- Rules
  - University Rules
  - General regulations on student conduct
  - Housing regulations
- Policies
- Organizations
- Reference
Schedule Book

• Class schedule for the semester
• Payment instructions
• Important dates for the semester such as drop and add dates
• Final exam schedule for the semester
• How you get grades at the end of the semester
Class Syllabus

• Rules and policies for that class. (Not all classes will have the same grading scale, absence policy, or make up policy.)
• Grading scale
• Absence policy
• Policy for missed work
• Assignments--both overall and day by day
• Instructor’s office hours and phone
Don’t Forget to Use:

• Your Academic Advisor
• Adult Service Center
• Disabled Student Services
• On-line Resources (E-Mail, College Home Page, etc.)
• Health Services and Counseling Services